

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT  
425<sup>th</sup> Meeting  
February 22, 2022**

BOARD OF TRUSTEES

Paul Leon, President

William Wittkopf, Vice-President

Carolyn Raft, Secretary

Brian Johsz, Trustee

Eunice Ulloa, Trustee

Carlos Garcia, Trustee

Gary George, Trustee

1. CLOSED SESSION

1.1 Pursuant to Government Code §54597.6

Conference with Labor Negotiator

District Designated Representative: General Counsel, Erica Vega of  
Burke, Williams & Sorensen, LLP.

Unrepresented Employee: District Manager

Upon reconvening, Legal Counsel reported that the Board of Trustees voted unanimously (Ulloa absent) to provide the District Manager with the CPI increase called for in her employment agreement, subject to final approval during open session at the next Board of Trustees meeting.

2. CALL TO ORDER/FLAG SALUTE/ROLL CALL

President Leon called the meeting to order at 11:40 a.m. and noted that Trustee Ulloa was absent. Trustee George led the Pledge of Allegiance.

3. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT

No additions or deletions.

4. PUBLIC COMMENTS – None.

5. CONSENT CALENDAR

5.1 Approve Minutes of the Regular Meeting of January 25, 2022.

5.2 Correspondence for the period from January 13, 2022 through February 11, 2022. 5.3 Expense Claims for the Month of January 2022. – None

5.4 Approve Resolution No. 2022-2, a Resolution Authorizing the Board of Trustees, and Its Committees to Continue Teleconferencing for Conducting Public Meetings Pursuant to AB 361. Vice-President Wittkopf made a motion to approve Consent Calendar as presented. Seconded by Trustee Raft. Motion passed unanimously.

6. PUBLIC HEARINGS – None.

7. FINANCE AND BUDGET COMMITTEE

7.1 Discussion and Possible Action to Approve Resolution No. 2022-3 Financial Reserve Policy. Trustee George made a motion to approve Resolution No. 2022-3 as presented. Seconded by Vice-President Wittkopf. Motion passed unanimously.

7.2 *Recommendation to Approve Mid-year Budget Adjustments.* Trustee George made a motion to approve the Mid-year Budget Adjustments as presented. Seconded by Vice-President Wittkopf. Motion passed unanimously.

8. INSURANCE COMMITTEE – None.

9. PERSONNEL COMMITTEE - None.

10. ADMINISTRATIVE MATTERS

10.1 *Staff Reports.* All reports were as presented in the Board packet.

10.2 *Annual Reports.* All reports were as presented in the Board packet.

11. TRUSTEE REPORTS - None.

12. CLOSED SESSION - None.

13. INFORMATIONAL - None.

14. ADJOURNMENT – The meeting was adjourned at 11:53 a.m.

*Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.*

*Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District's website.*

*The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, March 22, 2022, at District Offices, 1295 East Locust Street, Ontario, CA 91761.*



Mary E. Quanstrom, District Clerk  
West Valley Mosquito and Vector  
Control District



Carolyn Raft, Secretary – Board of Trustees  
West Valley Mosquito and Vector  
Control District