

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
415th Meeting
February 23, 2021**

BOARD OF TRUSTEES

Paul Leon, President

William Wittkopf, Vice-President

Carolyn Raft, Secretary

Brian Johsz, Trustee

Eunice Ulloa, Trustee

"vacant", Trustee

Gary George, Trustee

1. CLOSED SESSION

**1.1 Pursuant to Government Code §54597
Public Employee Performance Evaluation
Title: District Manager**

**1.2 Pursuant to Government Code §54597.6
Conference with Labor Negotiator
District Designated Representative: General Counsel, Brad Neufeld of
Varner and Brandt.
Unrepresented Employee: District Manager**

Upon reconvening, Legal Counsel reported that the Board has proposed an amendment to the District Manager's contract retroactive to 2/1/2021 as follows:

1) Merit increase of \$10,000 per year.

Trustee George made a motion to approve the amended contract of the District Manager presented by Legal Counsel. Seconded by Trustee Johsz. Motion passed unanimously.

2. CALL TO ORDER/FLAG SALUTE/ROLL CALL

President Leon called the meeting to order at 12:15 p.m. Vice-President Wittkopf led the Pledge of Allegiance.

3. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT

No additions or deletions. District Manager Brown asked that Item 10.3 – Swearing in of New Trustee from Upland be moved to the beginning of the open meeting. Item 10.3 was moved to the beginning of the open meeting.

4. PUBLIC COMMENTS – None.

5. CONSENT CALENDAR

5.1 Approve Minutes of the Regular Meeting of January 26, 2021.

5.2 Correspondence for the period from January 16, 2021 through February 12, 2021.

5.3 Expense Claims for the Month of January 2021. - None

*Vice-President Wittkopf made a motion to approve Consent Calendar as presented.
Seconded by Trustee Ulloa. Motion passed unanimously.*

6. PUBLIC HEARINGS – None.

7. FINANCE AND BUDGET COMMITTEE

- 7.1 Discussion and Possible Action to Approve Resolution No. 2021-01 Financial Reserve Policy Discussion and possible action. After brief discussion, Trustee Raft made a motion to Approve Resolution No. 2020-1 as presented. Seconded by Vice-President Wittkopf. Motion passed unanimously.
- 7.2 Recommendation to Approve Mid-year Budget Adjustments. Trustee George made a motion to approve the mid-year budget revisions. Seconded by Trustee Ulloa. Motion passed unanimously.

8. INSURANCE COMMITTEE – None.

9. PERSONNEL COMMITTEE – None.

10. ADMINISTRATIVE MATTERS

- 10.1 Staff reports. All reports were as presented in the Board packet.
- 10.2 Annual Staff reports. All reports were as presented in the Board packet.
- 10.3 Swearing in of new trustee from Upland. President Leon swore in Mr. Carlos Garcia as the new trustee from Upland.
- 10.4 Discussion and Possible Action on Legal Counsel RFP. Trustee George made a motion to contract Burke, Williams & Sorensen, LLP as the District's new legal counsel. Seconded by Trustee Ulloa. Motion passed unanimously.

10. TRUSTEE REPORTS - None.

11. CLOSED SESSION - None.

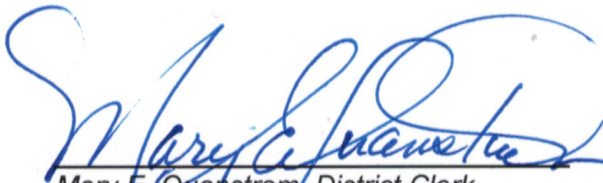
12. INFORMATIONAL - None.

13. ADJOURNMENT – The meeting was adjourned at 12:35 p.m.

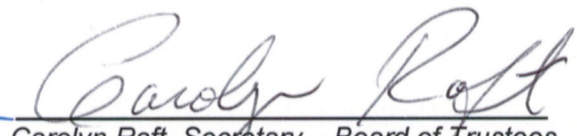
Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, March 23, 2021, at District Offices, 1295 East Locust Street, Ontario, CA 91761.



Mary E. Quastrom, District Clerk
West Valley Mosquito and Vector
Control District



Carolyn Raft, Secretary – Board of Trustees
West Valley Mosquito and Vector
Control District