

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
439th Meeting
August 22, 2023**

BOARD OF TRUSTEES

*Paul Leon, President
William Wittkopf, Vice-President
Carolyn Raft, Secretary
Brian Johsz, Trustee
Christopher Flores, Trustee
Carlos Garcia, Trustee
Gary George, Trustee*

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

President Leon called the meeting to order at 11:33 a.m. and noted that Vice-President Wittkopf and Trustee Raft were absent. Trustee Flores led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT - None.

3. PUBLIC COMMENTS - None.

4. CONSENT CALENDAR

4.1 *Approve Minutes of the Regular Meeting of June 27, 2023.*

4.2 *Correspondence for the Period from June 16, 2023 through August 15, 2023. - None.*

4.3 *Expense Claims for the Months of June and July 2023. - None. Trustee Johsz made a motion to approve consent calendar as presented. Seconded by Trustee Garcia. Motion passed unanimously.*

5. PUBLIC HEARINGS - None.

6. FINANCE AND BUDGET COMMITTEE - None.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE

8.1 *Discussion and Possible Action to Approve Revised Field Supervisor Job Description. Trustee George made a motion to approve the Revised Field Supervisor Job Description as presented. Seconded by Trustee Garcia. Motion passed unanimously.*

8.2 *Discussion and Possible Action to Approve Change to 2023-2024 Pay Schedule with Adjustment for Field Supervisor. Trustee George made a motion to approve change to the 2023-2024 Pay Schedule with Adjustment for Field Supervisor as presented. Seconded by Trustee Johsz. Motion passed unanimously.*

9. ADMINISTRATIVE MATTERS

9.1 *Staff Reports. All reports were as presented in the Board packet.*

10. TRUSTEE REPORTS

Trustee George made a report.

11. CLOSED SESSION - None.

12. INFORMATIONAL - None.

13. ADJOURNMENT - *The meeting was adjourned at 11:45 a.m.*


Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, September 26, 2023, at District Offices, 1295 East Locust Street, Ontario, CA 91761.



Mary E. Quanstrom, Clerk of the Board
West Valley Mosquito and Vector Control District



Carolyn Raft, Secretary - Board of Trustees
West Valley Mosquito and Vector Control District