

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT  
452<sup>nd</sup> Meeting  
February 25, 2025**

BOARD OF TRUSTEES

*Paul Leon, President  
Gary George, Vice-President  
Carolyn Raft, Secretary  
Brian Johsz, Trustee  
Christopher Flores, Trustee  
James Breitling, Trustee  
Ashley Stickler, Trustee*

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

*Vice-President George called the meeting to order at 11:35 a.m. and noted there was a quorum present. Trustee Flores and Secretary Raft were absent. Trustee Johsz led the Pledge of Allegiance.*

1b. *Vice-President George Swore in James Breitling, the new Trustee from Upland.*

1c. *Vice-President George Swore in Ashley Stickler, the new Trustee from Rancho Cucamonga.*

2. CLOSED SESSION

2.1 *Pursuant to Government Code §54597  
Public Employee Performance Evaluation  
Title: District Manager*

2.2 *Pursuant to Government Code §54597.6  
Conference with Labor Negotiator  
District Representative: President Leon and General Counsel, Erica Vega  
of Burke, Williams & Sorensen, LLP  
Unrepresented Employee: District Manager  
Upon reconvening Legal Counsel reported there was no reportable action.*

3. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT - None.

4. PUBLIC COMMENTS - None.

5. CONSENT CALENDAR

5.1 *Approve Minutes of the Regular Meeting of December 10, 2024.*

5.2 *Correspondence for the Period from November 16, 2024 through February 15, 2025.*

5.3 *Expense Claims for the Months of November 2024 through January 2025. Trustee Johsz made a motion to approve the consent calendar as presented. Seconded by Vice-President George. Motion passed unanimously.*

6. PUBLIC HEARINGS - None.

7. FINANCE AND BUDGET COMMITTEE

- 7.1 *Discussion and Possible Action to Approve Resolution No. 2025-1 Updating the District's Financial Reserve Policy. Vice-President George made a motion to approve Resolution 2025-01 as presented. Seconded by Trustee Johsz. Motion passed unanimously.*
- 7.2 *Recommendation to Approve Mid-year Budget Adjustments. Vice-President George made a motion to approve the Mid-year Budget Adjustments as presented. Seconded by Trustee Johsz. Motion passed unanimously.*

8. INSURANCE COMMITTEE - None.

9. PERSONNEL COMMITTEE - None.

- 9.1 *Discussion and Possible Action to Approve Updated District Personnel Policies. Vice-President George made a motion to approve the Updated District Personnel Policies as presented. Seconded by Trustee Johsz. Motion passed unanimously.*

10. ADMINISTRATIVE MATTERS

- 10.1 *Staff Reports. All reports were as presented in the Board packet.*
- 10.2 *2024 Annual Reports. All reports were as presented in the Board packet.*
- 10.3 *Election of Board Officers and Committee Selections. President Leon made a motion to retain current officers and to accept the assignments to the Finance and Budget, and Personnel Committees as presented. The Insurance committee assignments were tabled until the next meeting. Seconded by Trustee Johsz. Motion passed unanimously. Trustee Johsz and Vice-President George, Finance and Budget Committee. Trustee Johsz and Vice-President George, Personnel Committee.*

11. TRUSTEE REPORTS - None.

12. INFORMATIONAL - None.

13. ADJOURNMENT- The meeting was adjourned at 12:24 p.m.

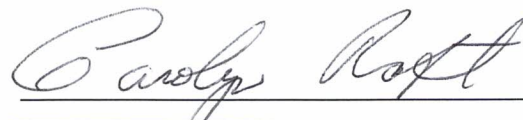
*Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.*

*Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District office. In addition, any such writing may also be posted on the District's website.*

*The next regular meeting of the Board of Trustees is scheduled for Tuesday, March 25, 2025, at 11:30 a.m. the at District Office, 1295 East Locust Street, Ontario, CA 91761.*



Mary E. Quarstrom, Clerk of the Board  
West Valley Mosquito and Vector Control District



Carolyn Raft, Secretary - Board of Trustees  
West Valley Mosquito and Vector Control District