

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
453rd Meeting
March 25, 2025**

BOARD OF TRUSTEES

Paul Leon, President – City of Ontario

Gary George, Vice-President – County-at-Large

Carolyn Raft, Secretary – City of Montclair

Brian Johsz, Trustee – City of Chino Hills

Christopher Flores, Trustee – City of Chino

James Breitling, Trustee – City of Upland

Ashley Stickler, Trustee – City of Rancho Cucamonga

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

President Leon called the meeting to order at 11:31 a.m. Trustees Flores and Stickler were absent. Vice-President George led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT - None.

3. PUBLIC COMMENTS - None.

4. CONSENT CALENDAR

4.1 Approve Minutes of the Regular Meeting of February 25,2025.

4.2 Correspondence for the Period from February 16, 2025 through March 15, 2025. - None.

4.3 Expense Claims for the Month of February2025. - None. Trustee Johsz made a motion to approve the consent calendar as presented. Seconded by Secretary Raft. Motion passed unanimously.

5. PUBLIC HEARINGS - None.

6. FINANCE AND BUDGET COMMITTEE

6.1 Discussion and Possible Action to Approve the Revised FY24-25 Pay Scale.

Vice-President George made a motion to approve the Revised FY24-25 Pay Scale as presented. Seconded by Trustee Johsz Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE

8.1 Discussion and Possible Action to Approve the Revised Employee Vacation Policy.

Vice-President George made a motion to approve the Revised Employee Vacation Policy as presented. Seconded by Trustee Breitling. Motion passed unanimously.


PERSONNEL COMMITTEE - continued

- 8.2 Discussion and Possible Action to Approve Increasing the Annual Boot Allowance from \$125 to \$150. Vice-President George made a motion to Approve the Revised Annual Boot Allowance Increase as presented. Seconded by Trustee Johsz. Motion passed unanimously.
- 8.3 Consideration and Possible Action to Approve an Amendment to the District Manager's Contract. Trustee Johsz made a motion to Approve the Amendment to the District Manager's Contract as presented. Seconded by Vice-President George. Motion passed unanimously.
9. ADMINISTRATIVE MATTERS
- 9.1 Staff Reports. All reports were as presented in the Board packet.
- 9.2 Mutual Assistance Agreement for Mosquito and Vector Control Services. Dr. Brown discussed recent wildfires and how they have impacted regional vector control. Vice-President George made a motion to approve the Mutual Assistance Agreement as presented. Seconded by Trustee Johsz. Motion passed unanimously.
- 9.3 Committee Selections Confirmed existing officers and Committee assignments. Paul Leon, President, Gary George, Vice-President and Carolyn Raft, Secretary. Trustee Raft and Trustee Breitling, Insurance Committee. Trustee Johsz and Vice-President George, Finance and Budget Committee. Trustee Johsz and Vice-President George, Personnel Committee.
10. TRUSTEE REPORTS - None.
11. INFORMATIONAL - None.
12. ADJOURNMENT- The meeting was adjourned at 11:44 p.m.

Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District office. In

The next regular meeting of the Board of Trustees is scheduled for Tuesday, April 22, 2025, at 11:30 a.m. the at District Office, 1295 East Locust Street, Ontario, CA 91761.



Mary E. Quastrom, Clerk of the Board
West Valley Mosquito and Vector Control District



Carolyn Raft, Secretary - Board of Trustees
West Valley Mosquito and Vector Control District