

As It is the intent of West Valley Mosquito and Vector Control District (WVMVCD) to comply with the Americans with Disabilities Act (ADA). If you plan to attend this meeting and need special assistance, please contact the Office Administrator at (909)635-0307 within forty-eight (48) hours prior to this meeting. WVMVCD will attempt to accommodate you in every reasonable manner.

Any public records, relating to an open session agenda item that is distributed 72 hours prior to the meeting, are available for public inspection at the West Valley Mosquito and Vector Control District, 1295 E. Locust St., Ontario, CA 91761.

*****AGENDA *****

WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT

1295 E. LOCUST STREET

ONTARIO, CA 91761

434th Meeting, January 24, 2023

Tuesday, 11:30 a.m.

Pursuant to the provisions of AB 361 updating the Brown Act Teleconferencing/Virtual Meeting Requirements, and in the interest of public health and safety, the meeting of the Board will be conducted via teleconference. Members of the public may access the meeting and offer public comment by calling the toll-free number listed below.

(844) 854-2222

Access code: 278244

Leon 1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

Paul Leon, President – City of Ontario

William Wittkopf, Vice-President – City of Rancho Cucamonga

Carolyn Raft, Secretary – City of Montclair

Brian Johsz, Trustee – City of Chino Hills

Christopher Flores, Trustee – City of Chino

Carlos Garcia, Trustee – City of Upland

Gary George, Trustee – County-at-Large

Leon 1b. *Swearing in of the new Trustee from Chino*

Leon 2. AGENDA ADDITIONS/DELETIONS

Addition Authority: Gov. Code 54954.2(b)(2)

Leon 3. PUBLIC COMMENTS

*The Board President will invite comments on specific agenda items during the meeting before final votes are taken. The Board President will determine the number of comments and order them accordingly. Comments should be limited to five (5) minutes or less. **(This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used which allows the Board to hear the translation simultaneously).** State law prohibits the District Board from addressing any issue not previously included on the agenda. The District Board may receive testimony and set the matter for a subsequent meeting.*

Leon 4. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any item may be removed by a Trustee or member of the audience for discussion.

- 4.1 Approve Minutes of the Regular Meeting of December 6, 2022 **Exhibit A**
- 4.2 Correspondence for the Period from November 11, 2022 through January 10, 2023. **Exhibit U**
- 4.3 Expense Claims for the Months of November and December 2022 **Exhibit B**
- 4.4 Discussion and Possible Action to Approve Resolution No. 2023-1, a Resolution Authorizing the Board of Trustees and Its Committees to Continue Teleconferencing for Conducting Public Meetings Pursuant to AB 361. **Exhibit C**

Leon 5. PUBLIC HEARINGS - None.

Leon 6. FINANCE AND BUDGET COMMITTEE - None.

Leon 7. INSURANCE COMMITTEE - None.

Leon 8. PERSONNEL COMMITTEE

- 8.1 Discussion and Possible Action to Approve Accounting Clerk and Finance/HR Director Job Descriptions. **Exhibit D**
- 8.2 Discussion and Possible Action to Approve Change to 2022-2023 Pay Schedule with Adjustment for Accounting Clerk and Finance/HR Director. **Exhibit E**
- 8.3 Discussion and Possible Action to Approve Updated District Personnel Policies. **Exhibit F**

Leon 9. ADMINISTRATIVE MATTERS

- 9.1 Staff Reports
Field Operations Report **Exhibit G**
Vector and Disease Surveillance Report **Exhibit H**
IT/Community Outreach Activities Report **Exhibit I**
Administrative Report **Exhibit J**
- 9.2 Annual Reports **Exhibit K**
- 9.3 Election of Board Officers and Committee Selections **Exhibit L**
- 9.4 Discussion Regarding February 2023 Meeting

Leon 10. TRUSTEE REPORTS - None.

Leon 11. CLOSED SESSION - None.

Brown 12. INFORMATIONAL - None.

Leon 11. ADJOURNMENT

Next Meeting February 28, 2023 at 11:30 a.m.

Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30p.m. Monday through Friday.