

As It is the intent of West Valley Mosquito and Vector Control District (WVMVCD) to comply with the Americans with Disabilities Act (ADA). If you plan to attend this meeting and need special assistance, please contact the Office Administrator at (909)635-0307 within forty-eight (48) hours prior to this meeting. WVMVCD will attempt to accommodate you in every reasonable manner.

Any public records, relating to an open session agenda item that is distributed 72 hours prior to the meeting, are available for public inspection at the West Valley Mosquito and Vector Control District, 1295 E. Locust St., Ontario, CA 91761.

**\*\*\*AGENDA \*\*\***

**WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT**

**1295 E. LOCUST STREET**

**ONTARIO, CA 91761**

**439<sup>th</sup> Meeting, August 22, 2023**

**Tuesday, 11:30 a.m.**

Leon 1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

*Paul Leon, President – City of Ontario*

*William Wittkopf, Vice-President – City of Rancho Cucamonga*

*Carolyn Raft, Secretary – City of Montclair*

*Brian Johsz, Trustee – City of Chino Hills*

*Christopher Flores, Trustee – City of Chino*

*Carlos Garcia, Trustee – City of Upland*

*Gary George, Trustee – County-at-Large*

Leon 2. AGENDA ADDITIONS/DELETIONS

*Addition Authority: Gov. Code 54954.2(b)(2))*

Leon 3. PUBLIC COMMENTS

*The Board President will invite comments on specific agenda items during the meeting before final votes are taken. The Board President will determine the number of comments and order them accordingly. Comments should be limited to five (5) minutes or less. **(This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used which allows the Board to hear the translation simultaneously).** State law prohibits the District Board from addressing any issue not previously included on the agenda. The District Board may receive testimony and set the matter for a subsequent meeting.*

Leon 4. CONSENT CALENDAR

*The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any item may be removed by a Trustee or member of the audience for discussion.*

4.1 Approve Minutes of the Regular Meeting of June 27, 2023

**Exhibit A**

4.2 Correspondence for the Period from June 16, 2023 through August 15, 2023.

**Exhibit U**

4.3 Expense Claims for the Months of June and July 2023 - None.

- Leon 5. PUBLIC HEARINGS - None.
- Leon 6. FINANCE AND BUDGET COMMITTEE - None.
- Leon 7. INSURANCE COMMITTEE - None.
- Leon 8. PERSONNEL COMMITTEE
- 8.1 Discussion and Possible Action to Approve Revised Field Supervisor Job Description. **Exhibit C**
- 8.2 Discussion and Possible Action to Approve Change to 2023-2024 Pay Schedule with Adjustment for Field Supervisor **Exhibit D**
- Leon 9. ADMINISTRATIVE MATTERS
- 9.1 Staff Reports **Exhibit E**  
Field Operations Reports **Exhibit F**  
Vector Disease and Surveillance Reports **Exhibit G**  
IT/Community Outreach Activities Report **Exhibit H**  
Administrative Report
- Leon 10. TRUSTEE REPORTS
- Leon 11. CLOSED SESSION - None.
- Brown 12. INFORMATIONAL - None.
- Leon 13. ADJOURNMENT

*Next Meeting September 26, 2023 at 11:30 a.m.*

*Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.*