

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL
DISTRICT**

443rd Meeting

February 27, 2024

BOARD OF TRUSTEES

Paul Leon, President – City of Ontario

Gary George, Vice-President – County-at-Large

Carolyn Raft, Secretary – City of Montclair

Brian Johsz, Trustee – City of Chino Hills

Christopher Flores, Trustee – City of Chino

Carlos Garcia, Trustee – City of Upland

Elisa Cox, Trustee – City of Rancho Cucamonga

1. **CALL TO ORDER/FLAG SALUTE/ROLL CALL**

President Leon called the meeting to order at 11:33 am and noted that Trustee Flores was absent. Trustee Garcia led the Pledge of Allegiance.

1.1 Trustee Elisa Cox was sworn in by President Leon.

2. **AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT - None.**

3. **PUBLIC COMMENTS- None.**

4. **CONSENT CALENDAR**

4.1 Approved Minutes of the Regular Meeting of December 5, 2023.

4.2 Correspondence for the Period from November 16, 2023 through February 15, 2024.

4.3 Expense Claims for the Month of November 2023 and January 2024.

4.4 Proof of Publication-Public Notice of Sale/Bid of Six District Vehicles.

Vice-President George made a motion to approve consent calendar as presented. Seconded by Secretary Raft. Motion passed unanimously.

5. **PUBLIC HEARINGS - None.**

FINANCE AND BUDGET COMMITTEE

6. 6.1 **Discussion and Possible Action to Approve Resolution No. 2024-01
Financial Reserve Policy.**

Trustee Garcia made a motion to approve Resolution No. 2024-01, as presented. Seconded by Secretary Raft. Motion passed unanimously.

6.2 **Recommendation to Approve Mid-year Budget Adjustments.**

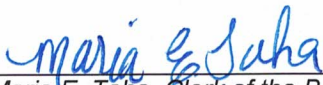
Trustee Garcia made a motion to approve Mid-Year Budget Adjustments as presented. Seconded by Trustee Johsz. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.
8. PERSONNEL COMMITTEE -
 - 8.1 *Discussion and Possible Action to Approve Updated District Personnel Policies. Trustee Garcia made a motion to approve the updated District Personnel Policies as presented. Seconded by Secretary Raft. Motion passed unanimously.*
9. ADMINISTRATIVE MATTERS
 - 9.1 *Staff Reports. All reports were as presented in the Board Packet.*
 - 9.2 *Annual Reports. All reports were as presented in the Board Packet.*
 - 9.3 *Election of Board Officers and Committee Selections. Confirmed existing officers and Committee assignments. Paul Leon, President, Gary George, Vice-President and Carolyn Raft, Secretary. Trustee Raft and Trustee Garcia, Insurance Committee. Trustee Johsz and Vice-President George Finance and Budget Committee. Trustee Johsz and Vice-President George, Personnel Committee.*
10. TRUSTEE REPORTS
11. CLOSED SESSION - None.
12. INFORMATIONAL - None.
13. ADJOURNMENT - The meeting was adjourned at 11:49am.

Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an Agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for the public inspection at the District offices. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 am Tuesday, March 26, 2024, at District Offices, 1295 East Locust Street, Ontario, CA 91761.



Maria E. Taha, Clerk of the Board

West Valley Mosquito and Vector Control District



Carolyn Raft, Secretary – Board of Trustees

West Valley Mosquito and Vector Control District